

Eagle's Landing Café & Catering

Food Service Rental Policies and Procedures

Mission Statement

To provide the best quality food products and service while being environmentally conscious using green products and recycling programs.

Food and Beverage

The Seneca Park Zoo requires that all food and beverage for rentals be catered by Eagle's Landing Café & Catering. Placement of food and beverage stations in the Zoo is based on lighting availability, exhibit restrictions and fire code requirements. The Catering Staff will develop a floor plan that best suits your needs.

Menus

Our menus are only a sampling of what we offer. The Catering Staff will be happy to design a personal menu for your function. Final menu selection takes place two weeks prior to event.

Alcoholic Beverages

Alcoholic beverages are prohibited during daytime rentals. The Zoo contracts out all bar service and there is a three to four week period to get a permit. We consider it our responsibility to enforce all alcohol service laws of New York State.

Pricing

The cost quoted for menu items is based on normal availability of products. Seasonal variations or market fluctuation may affect the stated price. The prices will be guaranteed when your selected menu is finalized and the catering contract is signed.

Service Charge and Sales Tax

All food and beverage functions are subject to a 15% service charge. Service charge is based on the food and beverage total before tax. Sales tax will be charged on net sales by New York State and Monroe County rates. Please notify us if your company is tax exempt. A completed tax exempt form must be submitted two weeks prior to event.

Guarantees and Cancellations

The final count must be received seven (7) business days prior to function date. The number reserved will be considered a guarantee and charges will be made for the number served or the number reserved whichever is greater. If you cancel within 14 days of the function the Zoo will retain 50% of your deposit.

Liability

The Seneca Park Zoo is a rain or shine facility that does not assume responsibility for personal property and equipment brought on to the premises. Any damage to the premises will be charged accordingly. We do not give any left-over food or beverage to take out after any function.

Payment and Deposit

A non-refundable deposit of 25% of the anticipated total charges is required one month in advance of the function. The adjusted balance is due within 30 days after the function. We only accept check, cash or money order.

Decorations

Because of our environment, and animals, we do not allow confetti, balloons, sand, live fish, sea shells or dried marine life, glitter, rice, bird seed, adhesive tape or mylar ribbon.

Music and Entertainment

Entertainment must be approved by the Zoo in advance. All bands and entertainment must supply their own electrical and lighting needed for their event.



For additional information, call (585) 295-7390 or e-mail akneessy@senecazoo.org
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